

# Annual general meeting

## Mambourin Enterprises Ltd

Monday 7 November 2022 at 6.30 pm

Encore Events Centre, 80 Derrimut Road, Hoppers Crossing VIC 3029

### Minutes

#### Attendees:

##### Members:

- Don Atherton
- Therese Awad
- James Barrie
- Rohan Braddy
- Mario Briffa
- Les Chitts
- Chris Cullin
- Kevin Glennon
- Margaret Kennedy
- Paul Larcher
- Marija Maher
- Lucy McGrath
- Vicki O'Neill
- Caroline Pilot
- Cassandra Smith
- Jennifer Webster

##### Guests:

- Grace Cassar
- Raeleen Cornell
- Susannah Duncan
- Sarah Fordyce
- Ryan Leemon
- Juanita Lum
- Tina Mason
- Caroline McMillan
- Brad Miller
- Jenny Miller
- Peter Miller
- Bernadette Nguyen

- Peter Nguyen
- Stephen Spiteri
- Deb Terrill
- Jawad Waris
- Warren Yates
- Alma Zulovic

##### Apologies:

- Meredith Blackstock
- Allan Blackstock
- David Cullen
- Sandra Davies
- Roslyn Fitton
- Rita Fokio
- Paul Frasca
- John Gianchino
- Melissa Horne
- Mahal Lazaro
- Brent Lukey
- Barbara MacKinnon
- Ian MacKinnon
- Ross Martelli
- Cr Peter Maynard
- Dr Daniel Mulino MP
- Jasmine Nguyen
- Tim Pallas MP
- Val Saunders
- Cr Karen Sherry
- Sher Stowe-Winder
- Emanuel Tumino
- Cr Bob Turner

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### Preamble

Rohan Braddy, chief executive officer and **company secretary**, commenced proceedings at 6.32 pm.

#### Customer presentation

A number of scrapbooks created by participants from Deer Park hub and facilitated by Caroline McMillan was on display prior to the commencement of the AGM.

## Acknowledgement of country

The company secretary acknowledged the Traditional Owners of the country and paid respect to their Elders past, present and emerging.

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## Official AGM

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The **chair**, Paul Larcher, officially opened the 2022 annual general meeting at 6.35 pm and welcomed those in attendance.

### 1 Attendance

The chair advised that the other directors in attendance at the meeting were Chris Cullin, Emanuel Tumino, James Barrie, Jennifer Webster, Kevin Glennon, Les Chitts and Marija Maher.

Guests attending the meeting included Ryan Leemon, our auditor from Moore Australia, and Sarah Fordyce, the Victorian State Manager at National Disability Services.

### 2 Proxy holders

Paul advised that there was one proxy form received, but as there were no matters on the agenda requiring a vote of members, proxies would not be needed.

### 3 Apologies

We received 23 apologies, officially recorded at the beginning of these minutes.

### 4 Ordinary business

#### 4.1 Minutes of the previous AGM

The minutes of the annual general meeting of the company held on 29 November 2021 were received and considered. No amendments were proposed.

#### 4.2 Report on behalf of the board

The chair presented the board report for the financial year ended 30 June 2022 which was received and considered by the members.

#### 4.3 Financial report

The company secretary presented the financial report and auditor's report for the financial year ended 30 June 2022 regarding the transactions of Mambourin which were received and considered by the members.

#### 4.4 Auditor's report

The independent auditor's report notes the auditor's opinion that our financial report was prepared in accordance with the relevant Australian Charities and Not-for-profits Commission Act, giving a true and fair view of our financial position and performance for the year ended 30 June 2022 and complied with the relevant Australian Accounting Standards.

One question was received prior to the AGM regarding fees that are paid to Mambourin by NDIS participants for services showing as GRANTS in the financial statements, and whether they should be identified as sale of services.

The use of the term "grants" has been our longstanding practice. It is being used to distinguish from other sources of income in particular our commercial income in Mambourin Business Services and is being used as a proxy for "government funding" (it isn't all NDIS fees, although that would be the majority).

Use of the term Grant is in accordance with our accounting policy:

### ***Grants***

***Grants are recognised at their fair value where there is a reasonable assurance that the grant will be received, and all attached enforceable performance obligations will be complied with.***

This is the view of the auditors.

We will look at changing the use of this term in future reports and will probably use the term "Funding" which is the term we use in our internal monthly reports. We could further break that down into NDIS fees, etc in the Notes to the Accounts, subject to auditor's advice.

## **CEO report**

### **Recognition of years of service and attendance**

The company secretary noted that for many years Mambourin has congratulated and acknowledged people who have been part of our organisation over the years, especially those showing long-standing loyalty and connection.

The list of names is at [Appendix 1](#) of these minutes.

### **Tributes**

The company secretary acknowledged those members of our community who died during the year and extended condolences to family and friends.

These tributes are at [Appendix 2](#) of these minutes.

## **4.5 Declare the result of the election of directors**

The company secretary provided some background information, noting that Mambourin's board consists of up to nine elected directors and up to three appointed directors on a rotating cycle.

There were four vacancies for elected director positions at this AGM.

Two directors' terms conclude at this AGM: Paul Larcher and Emanuel Tumino. Emanuel reached the maximum of nine years. A special thanks was extended to Emanuel for his tremendous dedication and diligence.

Paul Larcher nominated for a further three-year term with the full support of the board, and there were three other director nominations from members Mario Briffa, David Cullen and Caroline Pilot.

The number of nominations received did not exceed the number of vacancies, therefore a ballot was not required, and all four directors were declared duly elected in accordance with S10.3.3 of our constitution.

Of the four positions available, three are three-year terms; and one position is a two-year term.

A ballot will be conducted to determine the elected director who will take up the two-year term and the other three directors will be placed into a three-year term.

The company secretary extended thanks to all directors for volunteering their time and expertise.

## **5 Special business**

There were no items of special business.

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## **Meeting close**

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The chair thanked all directors for volunteering their time and expertise and also extended thanks to staff members for their ongoing dedication to Mambourin.

The annual general meeting concluded 7.28 pm.

## Appendix 1

### Recognition of years of service and attendance in 2022

#### 10 years

Andrew Costi  
Judith Dare  
Frank Debrincat  
Amanda Devlin  
Billy Dobbin  
Savenaca Koroï  
Khiem Quoc Le  
Thanh Phan  
Mario Sgro  
Rikki Maree Skerry  
Trichelle Susila  
Gerard Taylor  
Yale-Alem Tirunhe  
Stefan Tokatlidis  
Braden VanHulst

#### 15 years

Jaymi Briscoe  
Jordan Dixon  
Gareth Howden  
Michael Moussa  
Bernadette Nguyen  
Nick Pavicic  
Michaela Ross  
Sean Sandford  
Michelle Sultana  
Stacey Taylor  
Alexander Thornton  
Jacqueline Thorsen  
Tuan Tran  
Alan Williams

#### 20 years

Diane Borg  
Rohan Braddy  
Matthew Dane  
Marc DeJesus  
Kane Graham  
Shane Grainger  
Monica Hauk  
John Hrushkar  
Wayne Magro  
Gregory McMonigle  
Heather Naughton  
Andrew Read

Julianne Rees  
Vittorio Sciacca  
Heath Smaniotto  
William Soulsby  
Deena Townley  
Shaun Urch-Crowder  
Charmaine Zammit

#### 25 years

Brendan Allwood  
Jo-ann Berger  
Helen Blake  
Steven Cammarano  
Belinda Coates  
Leigh Delaney  
Maryanne Fenech  
Leanne Goode  
Adrian Hamilton  
Laszlo Kulics  
Maria Markovska  
Amath Phienboupha  
Brendan Rourke  
Rebecca Smith  
Rachael Thornton  
William Trimble  
Steven Webb

#### 30 years

Veronica Caygill  
Mary Glasgow  
Anna Kuzman

#### 35 years

Margaret Kennedy  
Lucy McGrath  
Mark Portelli  
Deborah Terrill

#### 40 years

Michael Nagy  
Angelo Petropoulos

#### 50 years

Peter Miller  
Stephen Spiteri

## Appendix 2

### 2022 AGM tributes

#### Cathy Patros

##### Braybrook

*Passed away in November 2021*

Cathy attended the Braybrook Hub for many years until her health deteriorated a few years ago. She had close relationships with both peers and team members. Cathy was the life of the party – a dancer extraordinaire – who loved to perform to make people happy. She absolutely shone at every Expressive Arts Concert she participated in over many years. She loved music and dance programs and excelled at art – she loved to draw/paint/colour her own distinctive pictures.

Cathy used to love going on trips to the Gold Coast, Queensland. She loved the beach, walking and experiencing new things. She was a master at getting her own way and was affectionately known as Kookla. Cathy's bright and bubbly personality has been missed around the hub.

#### Ebony Vella

##### Werribee

*Passed away in March 2022*

Ebony passed away in hospital following a period of ill health.

Ebony commenced working with Mambourin in December 2021. Although regrettably, we were only able to work briefly with Ebony, we are very grateful for the contribution she made to the Mambourin team. We are sure she will be deeply missed.

#### Charles Lo Guidice

##### Bacchus Marsh/Melton

*Passed away in April 2022*

Charles commenced with Mambourin in February 2019. His mother, May, always sent in something for head office staff at Christmas and always volunteered and provided additional food for special days at Melton.

#### Rhys Vella

##### Melton

*Passed away in May 2022*

Rhys was a previous participant at Melton hub having commenced with Mambourin in January 2006. Rhys's father contributed to the Westnet committee, prior to the merger with Mambourin.

#### Les Taylor

##### Braybrook

*Passed away in October 2022*

Les was one of our earliest participants at Braybrook hub. Mrs. Taylor, his mum, worked tirelessly to open the place, along with Mrs. Gallagher, back in the '60s. With Dianne Gallagher now at another centre outside of Melbourne, Carmel Monagle retired (still living with her mum, another founder), & Sue Dern (she came when she was 19) now at Altona Hub, 'our' Les was truly the heart & soul of the place.